



Rothamsted Research

Instructions for Use and Risk Assessment

Note: If you are using this venue and are aware of any issues with this document, either the instructions of use or issues that may affect its safety, please inform the Club, via the following email address facilities@harpencolts.com.



INSTRUCTIONS FOR USE

Venue Manager (to be contacted with any queries about the venue)	<p>Sarah Bremner 07917405254 sarah.bremner@harpendencolts.com</p>
Pitch Booking	<p>Via Harpenden Colts booking pages – follow instructions on the web page. Please use the actual pitch booked (see Venue Map on final page for pitch references) and distribute use around the pitches to ensure pitches remain playable through the season.</p> <p>Any cancellations must be removed from the Colts booking pages ASAP</p> <p>Snr 1 is available to book where indicated on the booking pages. 7v7 1&2 must only be booked where it is allowed on the booking pages. This is to ensure the pitches stay in good condition and that there is not parking congestion.</p> <p>If you don't have booking rights to use the page – contact secretary@harpendencolts.com</p>
Earliest arrival and kick off	In accordance with league rules
Arrival at venue	If yours is the first use of the pitch of the day - you will need to collect any equipment from the pavilion
Storage	Corner flags and respect lines are stored in the wooden building across the road from where cars are parked. The venue manager will supply the padlock code..
Parking	You will be able to park in the designated parking bays across from the football pitches.
Spectators	Spectators welcome – but please put up a Respect Line and have spectators one side of the pitch, coaches the other side
Dogs	Dogs are not allowed on the pitches.
Goals/nets/goal weights	Goals locked by the side of the pitch. Please return and lock these at the end of your session.
Corner flags	See storage details above
Respect lines	See storage details above
Footwear	Grass venue so moulded or metal studs



Refreshments	Available in Town Centre – multiple cafes and shops
Toilets	There is a toilet available for use in the wooden building where our equipment is stored. The code for this is available from the venue manager
After your match	If yours is the last match on the pitch, please return all equipment to the storage unit and make sure the padlock is locked.
End of season arrangements	Equipment may be left in the storage facility between seasons.

Risk assessment on next page



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Operator John O'Conner (Grounds Maintenance)

Full Address The Club House, Rothamsted Research, West Common, Harpenden AL5 2JQ

[Dropped pin](#)

Post Code AL5 2JQ

Nearest Hospital

Luton and Dunstable University Hospital,
Lewsey Road, Luton, LU4 0DZ

(with Emergency Department)

Hemel Hempstead Hospital, Hillfield Road,
Hemel Hempstead, HP2 4AD

Nearest Minor Injuries Unit

A portable defib is stored on a hook in the same storage unit where the nets and corner flags are (behind the Amenbury Lane Pavilion)

Location of nearest Defibrillator

Defibrillator is mounted on the external wall of the clubhouse in the Rothamsted 3G pitch. The defibrillator is maintained and checked by the Town Council and registered with 'The Circuit' so the emergency operator can issue the cabinet code to anyone requiring assistance during a medical emergency.

