



Katherine Warrington School

Note: If you are using this venue and are aware of any issues with this document, either the instructions of use or issues that may affect its safety, please inform the Club, via the following email address facilities@harpencolts.com

**HARPENDEN COLTS
INSTRUCTIONS FOR USE
AND RISK ASSESSMENT**



INSTRUCTIONS FOR USE

Venue Manager (to be contacted with any queries about the venue)	Sarah Bremner 07917405254 sarah.bremner@harpendencolts.com
Pitch Booking	Via Harpenden Colts online booking page. Please follow the KO times shown on the booking page and stick to the allocated pitch - as these reflect our booked slots at the venue. If you don't have access to the booking page – contact secretary@harpendencolts.com
Storage	
Access and Parking	Parents should drop off/collect in the Main School Car Park located off the Lower Luton Road and walk through the Courtyard gates (under the purple canopy) and up the long yellow windy path to the top fields.
Spectators	
Refreshments	Not available
Dogs	Not permitted
Chewing gum	None allowed on site – please ask players to remove gum and dispose of in the bin if you see them chewing.
Goals/nets	12 net pegs are in each bag also available from the Lettings Office.
Corner flags	8 Corner Flags will be available from the Lettings Office in the sports Hall if not already put out on the weekend.
Respect lines	2 lightweight respect lines with mallets (Marked HCFC P1 and P2).
Toilets	Nearest toilets will be in the Sports Hall building..
Defibrillator	The nearest defibrillator is on the side of the Sports Hall and the code is C123X (it is written on the front but just in case).
End of session arrangements	



RISK ASSESSMENT

Issue	Details	
Full Address	Lower Luton Road, Harpenden,	
Post Code	AL5 5FH	
Vehicle Access	Parents should drop off/collect in the Main School Car Park located off the Lower Luton Road and walk through the Courtyard gates (under the purple canopy) and up the long yellow windy path to the top fields.	
Nearest Hospital (with Emergency Department)	Name:	Luton and Dunstable University Hospital
	Address:	Lewsey Road, Luton, LU4 0DZ
	Contact No;	01582 491166
	Journey Time	20 mins
Nearest Minor Injuries Unit	Name:	Hemel Hempstead General Hospital
	Address:	Hillfield Road, Hemel Hempstead, HP2 4AD
	Contact No;	01442 213141
	Journey Time	25 minutes
	Open	9am – 5pm every day
Location of nearest Defibrillator	The nearest defibrillator is on the side of the Sports Hall and the code is C123X (it is written on the front but just in case).	
Nearest land line (which is available in evenings and weekends)		

Site map on next page